# Named Endowed Scholarship Required Document Checklist

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| Scholarship Information | |
| Scholarship Name: |  |
| Chapter: |  |
| Contact Name: |  |
| Email/Phone: |  |
| Fully Endowed Date: |  |

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| CHECKLIST | |
|  | Counter-Signed Agreement |
|  | Scholarship Application/Criteria (application must contain **specific** information on each of the below) |
| **CRITERIA**  **PROCESS** | *Who qualifies (ex. CCIM Candidate, university student studying real estate):*      *Award amount*   $500  $1000  Other \_\_\_\_\_\_\_\_\_\_     *To be used toward (ex. CCIM core course, Ward Center Courses, J. W. Levine Leadership    Development Academy, local university –* ***if this option, please indicate name of university****)*    *Awarding body (ex. Scholarship committee, Chapter Board of Directors)*   *Deadline for applications*   *Annual Presentation (date/place)* |
|  | Bio of Honoree (if an individual) |
|  | Photo of Honoree (if an individual) |